

Published by Authority **EXTRAORDINARY ISSUE**

Agartala, Tuesday, September 28, 2021 A. D., Asvina 6, 1943 S. E.

PART--I-- Orders and Notifications by the Government of Tripura, The High Court, Government Treasury etc.

GOVERNMENT OF TRIPURA HOME (FIRE & EMERGENCY SERVICES) DEPARTMENT

No.F.5(3)-PD/2021/2843

Dated, Agartala the 23 / 09 / 2021.

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of the existing recruitment rules for the post mentioned herein, the Governor hereby makes the following rules regulating the method of recruitment to the Post/ Grade of Lower Division Clerk in the Home (Fire & Emergency Services) Department namely:-

1. Short title commencement:-

- (a) These rules may be called 'Recruitment Rules', 2021 for the post/ grade of Lower Division Clerk under the Home (Fire & Emergency Services) Department, Government of Tripura.
- (b) This shall come in force from the date of publication in the official Gazette.
- The name of the post(s) shall be as specified in Column-1 of the schedule annexed hereto.
- 3. Number, Classification and scale of pay:-

The number of the said post, its classification and the scale of pay attached thereto shall be as specified in **column-2 to 4** of the schedule enclosed as Annexure-I.

4. Method of recruitment, age limit, qualification etc.

The method of recruitment to the said post, age limit, qualifications and other matters relating to the said post shall be as specified in **column 5 to 13** of the said schedule.

- 5. Disqualification:- No person,
 - a) Who has entered into or contracted a marriage with a person having spouse living;

OR

b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:-

Provided that the State Government may, if satisfied that such marriage is permissible under the Personal Law application to such a person and the other party to the marriage that there are other grounds for so doing, exempt any person from the operation of this rules.

6. Power to relax:-

Where the State Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in the writing and with concurrence of the G.A.(P&T) Department, relax any of the provisions of these rules with respect to any class or category or persons.

- 7. Repeal: The Recruitment Rules for the post/grade of Lower Division Clerk under the Home (Fire & Emergency Services) Department, Government of Tripura issued vide Notification No. F. 5(7)-PD/2001 dated 30.12.2002 is hereby repealed with immediate effect and is replaced by these Recruitment Rules.
- 8. Savings: Nothing in this Rule shall affect reservation, relaxation of age limit and other concessions required to be provided for the Schedule Castes, the Schedule Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the State Government from time to time in this regard.
- **9.** This Notification is issued as per provisions of the G.O. No. 04 dated 07th November, 2020 issued by the Government in the G.A. (P&T) Department.

By order of the Governor,

Government of Tripura

Annexure-I

Recruitment Rules for the post of Lower Division Clerk (LDC) of Home (Fire and Emergency Services) Department, Govt. of Tripura

SCHEDULE

Lower Division Clerk (LDC)	
	and when created by the	
Group-C (Non-Gazetted).		
Pre-revised Scale of Pay Pre-revised Scale PB – 2 Pay Band Scale Rs. 5700-24000/-, Grade Pay- Rs. 2200/-	Scale of Pay Cell-1 of Revised Pay Level-7 of Tripura State Pay Matrix, 2018	
Subject to revision by the Govt, from time to time. (i) 20% By Promotion and 80% by Direct Recruitment. (ii) (a) For Direct Recruitment selection will be through completive examinations (Written and Interview followed by Type Test on Computer) to be conducted by the recruitment board constituted by the Department. (b) Interview/ viva voce shall be not exceeding 15% of the Total Marks. © Syllabus: Enclosed at Annexure- II (and as revised by the Government from time to time). From 18 to 40 years, Upper age limit is relaxable by 5 years in case ST/SC/PwDs (PH)/Government servant		
i) Madhyamik or equivalent any recognized Board/Instit (ii) Having knowledge of proficiency in typing on cor an accurate speed of mir English per minute alo Knowledge. (iii) For selection to Bengshould be 25 (twenty-five minute on Computer with K Computer Knowledge. Desirable: -	operating Computer and mputer with Keyboard with nimum 30(thirty) words in ongwith basic Computer all Typist minimum speed by words in Bengali per	
	Plus additional posts as Government Group-C (Non-Gazetted). Pre-revised Scale of Pay Pre-revised Scale PB – 2 Pay Band Scale Rs. 5700-24000/-, Grade Pay- Rs. 2200/- Subject to revision by the City of the Total Marks. Syllabus: Enclosed at Arby the Government from tin From 18 to 40 years, Uppe years in case ST/SC/PwDs candidates. i) Madhyamik or equivalent any recognized Board/Instity (ii) Having knowledge of proficiency in typing on coran accurate speed of mir English per minute alor Knowledge. (iii) For selection to Bengashould be 25 (twenty-five minute on Computer with Knowledge.	

	Note:- (a)Prescribed type-test should be conducted on Computer with Key Board and not in manual type writer machine.
	(b) Type Test on computer shall be qualifying in nature and it carries no marks. All categories candidates shall be recruited even if they do not initially qualify in the Type Test on computer and if they are otherwise qualified, shall be given a consolidated pay for a period of 6(six) months at the end of which they should be tested again in Typing and if they do not qualify even at the end of 6(six) months they will continue to be employed in the consolidated pay till such time they qualify and shall not be entitled to any annual increment.
	(c) Exemption for Persons with Disabilities. Persons with Disabilities who are otherwise qualified to hold clerical post(s) and who are certified as being unable to type by the State Medical Board or by a Registered Government Medical Officer should be exempted from typing qualification and Type Test.
8. Whether age and educational qualifications prescribed for the direct recruitment will apply in the case of promotion	Age: - No. Qualification: - Yes (as per item No. 7 above).
Whether Selection post or Non- Selection post	For Direct Recruitment:- Selection [As per Item No. 5(ii) above]
10. Period of probation, if any	For Promotion: - Non-selection. 2 (two) years.
11. In case of recruitment by promotion / transfer on deputation, grades from which promotion/ transfer on deputation is to be made	From the post of Group-D employee having requisite educational and other qualification as prescribed under Item No. 7above, with at least 5(five) years experience in this grade.
12. If a DPC exists, what is its composition13. Circumstances in which TPSC is to be consulted while making recruitment	Oroup-C, DPC. Not applicable
14. Repeal	Existing Recruitment Rules for the posts of Lower Division Clerk of Home (Fire & Emergency Services) Department, Tripura vide Notification No. F.5 (7)-PD/2001 dated 30.12.2002 is hereby stand repealed.

Secretary to the Government of Tripura

Annexure - II

Revised Syllabus for the post of Lower Division Clerk (LDC) under Home (Fire and Emergency Services) Department, Govt. of Tripura

The Written Examination and Interview will be held as follows:-

Subjects	Syllabus	Full Marks	Time
Paper – I English	Knowledge of English/ Bengali (OMR based MCQ Type)	40	2(two)
	Job oriented questions (OMR based MCQ Type)	30	
Paper – II General Knowledge and Current Affairs	(i). Matter of common experience and current events and problems with special reference to India and world, helping the development of curiosity and interest among the youths (ii) Elementary knowledge of India History, Indian Geography and Constitution of India.	100	2(two) hours
Interview	(OMR based MCQ Type) Personal qualities of the candidates e.g. Intellectual ability, Interest in current affairs etc.	30	

(a)Primary merit list will be prepared by adding marks obtained in all papers of the written examination to restrict the number of candidates to be called for interview. Number of candidates (category wise) qualified in the written examination shall be called for interview in the following ratio subject to attaining of minimum qualifying marks in the written examination (35% for UR candidates and 30% for reserved candidates).

Number selected	of	candidate(s)	to	be	Number of candidates to be called for Interview (Category wise)
01(one)					05(five) candidates.(1:5)
02(two)					08(eight) candidates. (1:4)
03(three)	and	above			03(three) times the number of vacancies. (1:3)

Note: - Candidate(s) scoring marks equal to that of the last candidate so selected for the interview will also be called for Interview.

(b) Final merit list will be prepared by adding the marks obtained in the written examination and interview. In no case a candidate will be called for interview unless he/ she appears in all papers of the Written Examination. If a candidate remains absent in interview or/and Type Test his/her candidature will not be considered for final selection. After final selection, all selected candidates will be called for Type Test on Computer. The Type Test shall be qualifying in nature and it carries no marks.

Secretary to the Government of Tripura